

BOROUGH OF BUENA  
MUNICIPAL UTILITIES AUTHORITY  
P. O. BOX 696  
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on August 23, 2023 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola while practicing social distancing.

The meeting was called to order by Secretary Treasurer Cheryl Santore.

Those present were:

R. Delano	R. Smith
J. Johnston	R. Casella
D. Romeo	S. Testa
F. DeStefano	
C. Santore	

The Clerk for Buena Borough emailed regarding a safety meeting that is scheduled to be held in Folsom Borough on Friday, September 8, 2023 at 10:00 am. The topic for discussion will be Active Shooter at the Workplace and how to use Stop the Bleeding Kits. Similar training was supposed to be held in the Borough of Buena but it never came to fruition. Therefore, we were notified of this training and were told we could attend. Member Jeff Johnston stated that he has been to those trainings and they are beneficial. Member Bob Delano asked if there is a cost associated with the training and how long the training will be. Ms. Santore stated there is no cost to attend and she is not sure how long the training will be. The members feel that it should be extended to all personnel but 50% should stay and 50% could go.

Robert Smith of Remington & Vernick Engineers provided a letter from Edward Dennis of Remington & Vernick providing an engineering services proposal for a standby emergency generator at Well #3 in the amount of \$54,000.00. The BBMUA Auditor is checking into the funding for the generator. There is money in the capital budget for the Engineering portion of the proposal but will have to see if the cost of the purchase of the generator has been budgeted. The Engineer is looking into funding to cover the generator cost. This will be tabled until the next regular meeting.

Robert Smith of Remington & Vernick Engineers sent an email to Fred Seeber of the Pinelands Commission regarding the proposed installation of 29,214 linear feet of sewer main for the Buena Vista Campground. The Buena Vista Campground has submitted their application to the Pinelands Commission for running a sewer main for Buena Vista Campground and tying into our system. Fred Seeber reached out to see if there was any kind of application approval process for the BBMUA. Mr. Smith replied to his email and stated that yes there is. They would have to come to the board to make application to get approved for the allocation and it would be contingent upon any other approvals, i.e.: Pinelands Commission, NJDEP Treatment Works, Buena Vista Township, NJDOT, etc. This correspondence is to let the board know that they will have to come to us for approval. Member Delano asked if there is any kind of time frame for this. Mr. Smith stated they have 10 years from the date the BBMUA obtains approval from the upgrade to 600,000 gpd. Mr. Smith stated they are trying to improve the campground and upgrade it and without the sewer and the ability to add more sites he doesn't think they will be able to do that. However, nothing has come through yet. Mr. Smith feels that before they come to us, he has a feeling that they will see if they will be able to obtain their other approvals because they would have to buy the units to reserve the capacity with us. That will lead into another conversation because they were proposing 600 sites and if we apply our daily allocation to that that will equate to a lot of units. So, it will have to be figured out how many units they will have to buy to secure the capacity. Also, Buena Vista Township is only allowed a certain number of units with the increase in the permit so they will have to obtain that approval first. BBMUA Solicitor Robert Casella asked if we have a structure that differentiates in usage for seasonal sites and year-round sites. Mr. Smith stated that we do not because we have never been faced with this situation in the past. Mr. Casella stated he anticipates a challenge because that would be an enormous expense and utilize possibly all of Buena Vista Township's units and he doesn't feel they would be happy about that. Mr. Smith stated there are a lot of moving parts to this and it will have to be fully discussed with Buena Vista Township as well as the campground and the BBMUA. Mr. Delano asked if there will be a meter on the sewer line. Mr. Smith stated there is not usually a meter on a gravity main. Alternate Member David Romeo said he feels that Buena Vista Township needs to fully understand the impact of approving the allocation. Everyone is in agreement that there are A LOT of moving parts in this scenario that will have to be addressed as it moves forward.

m/Romeo s/DeStefano to approve the treasurer's report as read.

m/passed

Secretary Treasurer Cheryl Santore informed the board that Karen Burris of the AEA provided a sample letter for members to use to send to their legislators regarding the fiscal year 2024 funding cuts for important water and wastewater programs. Ms. Santore has typed up the letters to the legislators in our district and will be mailing them out.

m/Johnston s/Delano to adopt resolution R-25-2023 authorizing the employment of Mary Ann Chalow as a consultant for the BBMUA for the period of September 1, 2023 through August 31, 2024 for a total of \$6,250.00. m/passed

Ms. Santore received a letter from Cathleen Kiernan of Perma Risk Management regarding the BBMUA's membership expiration in the NJUAJIF effective December 31, 2023. The board chose to remain in the NJUAJIF and adopted Resolution R-26-2023 and authorized the Chairman to sign the agreement to renew the membership.

m/Romeo s/Johnston to adopt resolution R-26-2023 renewing the membership in the New Jersey Utility Authority Joint Insurance Fund for the three-year period beginning January 1, 2024 through December 31, 2026. m/passed

m/Johnston s/Romeo authorizing the advertisement for the Solicitation of Professional Services Contract Appointments for Professional Insurance Advisory and Risk Management Consultant Services beginning January 1, 2023 through December 31, 2026. m/passed

m/Johnston s/Delano to accept the minutes of the last regular meeting held on July 26, 2023. m/passed

Plant Superintendent Alan Zorzi provided a copy of the CCTV Report from Mobile Dredging & Video Pipe Services of the sanitary sewer lines videoed on July 25, 2023 for the board's review if they so choose.

m/Delano s/Johnston to file all correspondence sent out for review without reading number 1 through number 9. m/passed

m/Romeo s/Johnston to pay all bills presented for the month of August 2023. m/passed

The next regular meeting will be held on September 13, 2023 at 7:00 p.m.

m/Johnston s/Romeo to adjourn the meeting 7:36 p.m. m/passed

Submitted by  
Cheryl Santore-BBMUA Secretary